



Saskatchewan Underwater Council Inc.

Box 7651, Saskatoon, SK S7K 4R4

**S.U.C. Executive Meeting
Sunday October 14th, 2018 11:30am
Scuba Guys Dive Shop
235 High Street West MOOSE JAW (306) 692-7720**

In attendance:

Donovan Onishenko	Brent Burlingham	Fred Leal
Cliff Adolf (Phone)	Scott Beck	Bradley Nelson
Curtis Temple	Clifford Lange	

1. The meeting was called to order at 11:39am. Scott Beck chaired the meeting.

2. **Minutes** of Sunday June 10th, 2018

2.1. Errors & Omissions

Motion

Brent Burlingham moved to adopt minutes as presented. Seconded by Donovan Onishenko. **Carried...**

3. **Additions to Agenda**

7.3. O² Kits Saskatoon Moose Jaw Inventory

2.1. Approval of Agenda

Motion

Curtis Temple moved to adopt the Agenda as amended. Seconded by Brad Nelson. **Carried...**

4. **Correspondence**

None.

5. **Reports**

Programs Director-Cliff Adolf

Diver Alert/Sports and Leisure Show booth will always have an SUC member present. Dive Center partnership will see donations to other SUC events.

Treasurer-Brent Burlingham

Attached

See attached list of expenses.

Motion

Brent Burlingham moved to pay the bills. Seconded by Brad Nelson. **Carried...**

6. **Old Business**

6.1. Dive Site Enhancements

Action

Brad Nelson/Justin Rings will continue to work on the Dive Site Manual and digitize the documents and upload to website. To include GPS quadrants.

6.2. Dive Signs

Discussion of signs at lakes Municipal/Regional/Provincial/Federal.

Action

Brad Nelson will send letter to Minister of Environment informing requirements of Boater and Diver regulations. To erect dive signs at lakes informing boaters about divers.

6.3. Beach Cleanup BBQ

Two events were held at Turtle Lake and Lake Diefenbaker.

6.4. Scuba Swap Meet

To hold a scuba swap partnering with another organization. To have donated prizes given out. Advertise on social media of event. Table cost if SUC members \$20.00. Ask donors for \$25 Gift Cards of \$800 worth.

7. New Business

7.1. Club Funding Disbursement 2018-2019

Program Development 2018-2019 Club Funding	
Diver Days	\$1,106.83
Youth Diver Programs	\$1,647.59
DIP Sessions	\$1,127.71
Visual Awareness & Safety Education Programs	\$2,295.13
	\$6,177.26

Motion Curtis Temple moved accept the spending plan policy. Seconded by Donovan Onishenko. **Carried...**

7.2. Strategic Plan 2018

Reviewing submissions from Curtis Temple and Dennis McCullough and Clifford Lange.

Action

Brad Nelson will review and compile into a document for the next SUC meeting for review.

7.3. O² Kits Saskatoon Moose Jaw Inventory

Request for O² Kits 10 sets 5 in Saskatoon 5 in Moose Jaw:

Must give 1-week notice on availability

Shipping Expense paid by User Instructor/Club

Use of Kits are for Club Activities by an approved Instructor

6. ADJOURNMENT

Cliff Adolf - meeting adjourned 1:30pm.

NEXT MEETING– Student Association Office Saskpolytech

January 27th, 2019 Room 119 11:30am

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2018 - March 31, 2019						
July 2018						
		Chequing Account		Club Account		
	Date	Description	Debit	Credit	Debit	Credit
	→ 07-01-2018	Balance Forward	\$41,816.95	\$17,196.17	\$0.00	\$0.00
43	→ 07-01-2018	Office Rent July-Dianne Zimmerman		\$300.00		
44	→ 07-01-2018	Executive Assistant Contract-Clifford Lange		\$3,139.02		
45	→ 07-11-2018	Canada Day BBQ-Brad Nelson		\$246.03		
46	→ 07-25-2018	Telephone Service-SaskTel		\$77.82		
47	→ 07-25-2018	Buddylines-Diver Magazine		\$285.32		
48	→ 07-25-2018	In Province Travel/Admin-Clifford Lange		\$454.86		
	→ 07-29-2018	Service Charge		\$4.00		
	→ 07-31-2018	Month End Totals	\$41,816.95	\$21,703.22	\$0.00	\$0.00
	→ 07-31-2018	Balances	\$20,113.73		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2018 - March 31, 2019						
August 2018						
		Chequing Account		Club Account		
	Date	Description	Debit	Credit	Debit	Credit
	→ 08-01-2018	Balance Forward	\$41,816.95	\$21,703.22	\$0.00	\$0.00
49	→ 08-01-2018	Office Rent August-Dianne Zimmerman		\$300.00		
50	→ 08-01-2018	Executive Assistant Contract-Clifford Lange		\$3,139.02		
	→ 08-15-2018	Sask Trust 2nd 1/2 Annual Fund Payment	\$33,724.50			
51	→ 08-15-2018	Telephone Service-SaskTel		\$77.82		
	→ 08-21-2018	PayPal Deposit Membership	\$67.37			
	→ 08-31-2018	Service Charge		\$4.00		
	→ 08-31-2018	Month End Totals	\$75,608.82	\$25,224.06	\$0.00	\$0.00
	→ 08-31-2018	Balances	\$50,384.76		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2018 - March 31, 2019						
		September 2018	Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	→ 09-01-2018	Balance Forward	\$75,608.82	\$25,224.06	\$0.00	\$0.00
52	→ 09-01-2018	Office Rent September-Dianne Zimmerman		\$200.00		
53	→ 09-01-2018	Executive Assistant Contract-Clifford Lange		\$3,139.02		
54	→ 09-01-2018	Office Rent September-Dianne Zimmerman		\$100.00		
	→ 09-25-2018	Deposit Membership	\$330.00			
55	→ 09-25-2018	Telephone Service-SaskTel		\$77.82		
56	→ 09-25-2018	Buddylines-Diver Magazine		\$300.34		
57	→ 09-25-2018	Postage Meter Rental-Pitney Bowes		\$80.29		
58	→ 09-25-2018	Travel/Software Microsoft-Clifford Lange		\$420.99		
	→ 09-30-2018	Be A Diver/Youth Diver-TBSC Proceeds			\$1,140.00	
	→ 09-30-2018	Be A Diver/Youth Diver-TBSC Equip. Rental				\$480.00
	→ 09-30-2018	Be A Diver/Youth Diver-TBSC Honorarium				\$600.00
	→ 09-30-2018	Be A Diver/Youth Diver-TBSC Training Doc.				\$60.00
	→ 09-30-2018	Diver Days Photo Contest-TBSC Proceeds			\$298.60	
	→ 09-30-2018	Diver Days Photo Contest-TBSC Room Rent				\$51.45
	→ 09-30-2018	Diver Days Photo Contest-TBSC Painting				\$47.15
	→ 09-30-2018	Diver Days Photo Contest-TBSC Honorarium				\$50.00
	→ 09-30-2018	Diver Days Photo Contest-TBSC Awards				\$150.00
	→ 09-30-2018	Diver Days-TBSC Proceeds			\$365.00	
	→ 09-30-2018	Diver Days-TBSC Park Pass				\$45.00
	→ 09-30-2018	Diver Days-TBSC Food Beverages				\$160.00
	→ 09-30-2018	Diver Days-TBSC Air Fills				\$160.00
	→ 09-30-2018	Dive Into Pool-TBSC Facility Rental				
	→ 09-30-2018	Diver Days Gymkyana-TBSC Proceeds			\$373.41	
	→ 09-30-2018	Diver Days Gymkyana-TBSC Prizes				\$63.27
	→ 09-30-2018	Diver Days Gymkyana-TBSC Food				\$65.14
	→ 09-30-2018	Diver Days Gymkyana-TBSC Room Rental				\$58.00
	→ 09-30-2018	Diver Days Gymkyana-TBSC Pool Rental				\$187.00
	→ 09-30-2018	Dive Days Beach Clean-TBSC Proceeds			\$180.97	
	→ 09-30-2018	Dive Days Beach Clean-TBSC Boat Rental				\$75.00
	→ 09-30-2018	Dive Days Beach Clean-TBSC Water Plates				\$22.97
	→ 09-30-2018	Dive Days Beach Clean-TBSC Advertising				\$35.00
	→ 09-30-2018	Dive Days Beach Clean-TBSC Air Fills				\$48.00
	→ 09-30-2018	Dive Into Pool-TBSC Proceeds			\$16,930.52	
	→ 09-30-2018	Dive Into Pool-TBSC Facility Rental				\$2,789.44
	→ 09-30-2018	Dive Into Pool-TBSC Equipment Rental				\$4,364.00
	→ 09-30-2018	Dive Into Pool-TBSC Honorarium				\$2,325.00
	→ 09-30-2018	Dive Into Pool-TBSC Travel				\$4,525.00
	→ 09-30-2018	Dive Into Pool-TBSC Training Material				\$2,927.08
	→ 09-30-2018	Service Charge		\$4.22		
	→ 09-30-2018	Month End Totals	\$75,938.82	\$29,546.74	\$19,288.50	\$19,288.50
	→ 09-30-2018	Balances	\$46,392.08		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2018 - March 31, 2019						
		October 2018	Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	→ 10-01-2018	Balance Forward	\$75,938.82	\$29,546.74	\$19,288.50	\$19,288.50
59	→ 10-01-2018	Office Rent October-Dianne Zimmerman		\$300.00		
60	→ 10-01-2018	Executive Assistant Contract-Clifford Lange		\$3,139.02		
61	→ 10/14/2018	Postage Meter Rental-Pitney Bowes		\$12.00		
62	→ 10/14/2018	In Province Travel-Clifford Lange		\$108.00		
63	→ 10/14/2018	In Province Travel-Scuba Guys Dive Shop		\$257.16		
64	→ 10/14/2018	In Province Travel-Donovan Onishenko		\$177.60		
65	→ 10/14/2018	In Province Travel-Scott Beck		\$177.60		
66	→ 10/14/2018	Diver Days/Special Initiatives/DIP-TBSC		\$1,392.14		
67	→ 10/14/2018	Dive Into Pool-SIAC/KSSC		\$282.77		
68	→ 10/14/2018	DIP/Youth Diver/Special Initiative-KSSC		\$1,876.82		
69	→ 10/14/2018	DIP/Youth Diver/Special Initiative-MJBSC		\$2,645.81		
	→ 10/14/2018	Dive Into Pool-KSSC/SIAC Proceeds			\$1,395.16	
	→ 10/14/2018	Dive Into Pool-KSSC/SIAC Facility Rental				\$581.16
	→ 10/14/2018	Dive Into Pool-KSSC/SIAC Equip. Rental				\$400.00
	→ 10/14/2018	Dive Into Pool-KSSC/SIAC Honorarium				\$400.00
	→ 10/14/2018	Dive Into Pool-KSSC/SIAC Training Material				\$14.00
	→ 10/14/2018	Dive Into Pool-KSSC Proceeds			\$3,002.40	
	→ 10/14/2018	Dive Into Pool-KSSC Facility Rental				\$1,602.40
	→ 10/14/2018	Dive Into Pool-KSSC Equipment Rental				\$640.00
	→ 10/14/2018	Dive Into Pool-KSSC Honorarium				\$600.00
	→ 10/14/2018	Dive Into Pool-KSSC Advertising				\$48.00
	→ 10/14/2018	Dive Into Pool-KSSC Training Material				\$112.00
	→ 10/14/2018	Youth Diver-KSSC Proceeds			\$2,845.20	
	→ 10/14/2018	Youth Diver-KSSC Equipment Rental				\$801.20
	→ 10/14/2018	Youth Diver-KSSC Honorarium				\$400.00
	→ 10/14/2018	Youth Diver-KSSC Travel				\$500.00
	→ 10/14/2018	Youth Diver-KSSC Travel				\$1,120.00
	→ 10/14/2018	Youth Diver-KSSC Training Material				\$24.00
	→ 10/14/2018	Visual Awareness-KSSC Proceeds			\$1,272.04	
	→ 10/14/2018	Visual Awareness-KSSC Honorariums				\$400.00
	→ 10/14/2018	Visual Awareness-KSSC Travel				\$448.00
	→ 10/14/2018	Visual Awareness-KSSC Supplies				\$424.04
70	→ 10/24/2018	Buddylines-Diver Magazine		\$324.70		
71	→ 10/24/2018	Telephone Service-SaskTel		\$77.82		
	→ 10-31-2018	Service Charge		\$6.00		
	→ 10-31-2018	Month End Totals	\$75,938.82	\$40,324.18	\$27,803.30	\$27,803.30
	→ 10-31-2018	Balances	\$35,614.64		\$0.00	