



Saskatchewan Underwater Council Inc.

Box 7651, Saskatoon, SK S7K 4R4

S.U.C. Executive Meeting Sunday November 3rd, 2019 11:30am Saskatchewan Polytechnic Saskatoon Campus Idylwyld Drive Student Association Office Room 119

In attendance:

Brent Burlingham Sheldon Funk Tracy Wilson Gerwing
Cliff Adolf Donovan Onishenko Clifford Lange
Trevor Mayo Proxied (Cliff Adolf)

1. The meeting was called to order at 11:52am.
Brent Burlingham chaired the meeting.

1. **Minutes** of Sunday January 27th, 2019 and May 26th, 2019

2.1. Errors & Omissions

Minutes of Sunday January 27th, 2019 add resignation of Director Curtis Temple.
Minutes of May 26th, 2019 meeting start time to 1:30pm.

Motion

Donovan Onishenko moved to adopt minutes as presented. Seconded by Cliff Adolf. **Carried...**

2. **Additions to Agenda**

7.4. **DEMA Membership**

7.5. **SUC Logo**

2.1. Approval of Agenda

Motion

Cliff Adolf moved to adopt the Agenda as amended. Seconded by Sheldon Funk. **Carried...**

3. **Correspondence**

SPRA/AON Reed Stenhouse with SUC coverage was submitted/reviewed.
Premium notice will be prior to the new year.

4. **Reports**

Grants Director-Fred Cardinal (Absent) presented by Clifford Lange

Discussions held on the Club submissions for Grant Funding. Reviewed the suggestions for grant payouts.

Motion

Tracy Wilson Gerwing made a motion for Cliff Adolf to modify submission for the KSSC. Seconded by Sheldon Funk. **Carried...**

Motion

Brent Burlingham moved to accept the Club Grant payouts. Seconded by Donovan Onishenko. **Carried...**

Programs Director - Cliff Adolf

Cliff Adolf reported on the KSSC Club working with Saskatchewan Parks at Candle Lake. Reported that the BSC was trying to work with Sask. Parks at Pike Lake and had no response back. Youth Diver and Adult learn to Diver were a success. Dive Site Enhancements have been going on in the northern and Central Sask.

Treasurer-Sheldon Funk

Attached
Motion

See attached list of expenses.

Sheldon Funk moved to pay the bills. Seconded by Donovan Onishenko.

Carried...

6. Old Business

6.1. Dive Site Enhancements

Action

Brad Nelson will continue to work on the Dive Site Manual and digitize the documents and upload to website. To include GPS quadrantes.

6.2. Dive Signs

Cliff Adolf got 2 more signs made up.

Action

Sheldon Funk will contact the Barracudas Scuba Diving Club about the Dive Sign setup at Lovering Lakes and Diefenbaker.

7. New Business

7.1. Club Funding Disbursement 2019-2020

See Grant Report.

7.2. Sports and Leisure Show March 6th-8th, 2020 at Prairieland Park

A discussion on retrieving signs and display from BSC and have it available for the show in March. Brad Nelson and Brent Burlingham will set up a schedule for SUC representation.

7.3. Saskatchewan Lotteries Trust/Audit and Payment

A discussion on the \$633 payback to Sask Trust. Auditor will assist SUC to change their audit from an accrual audit to a cash basis.

7.4. DEMA Membership

A discussion was held on the pros and cons of having an SUC DEMA membership.

7.5. SUC Logo's

A discussion was held with Brad Nelson proposes different styles of Logos.

Action

Tracy Wilson Gerwing will contact Brad Nelson to renew discussions on a proposed logo change.

8. ADJOURNMENT

Tracy Wilson Gerwing - meeting adjourned 12:58pm.

NEXT MEETING– March 29th, 2020 at 11:30am Saskatoon at Saskatchewan Polytechnic Saskatoon Campus, Idylwyld Drive Student Association Office Room 119

S.U.C. Executive Meeting

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
June 2019						
	Date	Description	Chequing Debit	Account Credit	Club Debit	Account Credit
	→ 06-01-2019	Balance Forward	\$43,470.60	\$11,387.49	\$0.00	\$0.00
151	→ 06-01-2019	Office Rent June-Dianne Zimmerman		\$350.00		
152	→ 06-01-2019	Executive Assistant Contract-Clifford Lange		\$3,233.20		
118	→ 06-16-2019	Telephone Service-SaskTel		\$80.04		
119	→ 06/16/2019	Postage Meter Rental-Pitney Bowes		\$12.00		
	→ 06-23-2019	Deposit Membership	\$405.00			
	→ 06-23-2019	Deposit Membership	\$28.83			
	→ 06-30-2019	Service Charge		\$4.22		
	→ 06-30-2019	Month End Totals	\$43,904.43	\$15,066.95	\$0.00	\$0.00
	→ 06-30-2019	Balances	\$28,837.48		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
July 2019						
	Date	Description	Chequing Debit	Account Credit	Club Debit	Account Credit
	07-01-2019	Balance Forward	\$43,904.43	\$15,066.95	\$0.00	\$0.00
120	→ 07-01-2019	Office Rent July-Dianne Zimmerman		\$350.00		
121	→ 07-01-2019	Executive Assistant Contract-Clifford Lange		\$3,233.20		
122	→ 07-16-2019	Telephone Service-SaskTel		\$85.36		
	→ 07-24-2019	Deposit Membership	\$57.66			
123	→ 07-24-2019	Buddylines-Diver Magazine		\$311.71		
126	→ 07-24-2019	Canada Day BBQ-Brad Nelson		\$192.36		
	→ 07-31-2019	Service Charge		\$4.00		
	→ 07-31-2019	Month End Totals	\$43,962.09	\$19,243.58	\$0.00	\$0.00
	→ 07-31-2019	Balances	\$24,718.51		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
August 2019						
	Date	Description	Chequing Debit	Account Credit	Club Debit	Account Credit
	→ 08-01-2019	Balance Forward	\$43,962.09	\$19,243.58	\$0.00	\$0.00
124	→ 08-01-2019	Office Rent August-Dianne Zimmerman		\$350.00		
125	→ 08-01-2019	Executive Assistant Contract-Clifford Lange		\$3,233.20		
127	→ 08-16-2019	Telephone Service-SaskTel		\$83.59		
128	→ 08-16-2019	Postage Meter Rental-Pitney Bowes		\$80.29		
129	→ 08-16-2019	MicrosoftOffice/Corp.Registry-Clifford Lange		\$161.52		
	→ 08-31-2019	Service Charge		\$4.00		
	→ 08-31-2019	Month End Totals	\$43,962.09	\$23,156.18	\$0.00	\$0.00
	→ 08-31-2019	Balances	\$20,805.91		\$0.00	

S.U.C. Executive Meeting

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
		September 2019	Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	→ 09-01-2019	Balance Forward	\$43,962.09	\$23,156.18	\$0.00	\$0.00
130	→ 09-01-2019	Office Rent September-Dianne Zimmerman		\$350.00		
131	→ 09-01-2019	Executive Assistant Contract-Clifford Lange		\$3,233.20		
132	→ 09-16-2019	Telephone Service-SaskTel		\$81.73		
133	→ 09-18-2019	Postage Meter Rental-Pitney Bowes		\$12.00		
	→ 09-30-2019	Service Charge		\$4.00		
	→ 09-30-2019	Month End Totals	\$43,962.09	\$26,837.11	\$0.00	\$0.00
	→ 09-30-2019	Balances	\$17,124.98		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
		October 2019	Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	→ 10-01-2019	Balance Forward	\$43,962.09	\$26,837.11	\$0.00	\$0.00
134	→ 10-01-2019	Office Rent October-Dianne Zimmerman		\$350.00		
135	→ 10-01-2019	Executive Assistant Contract-Clifford Lange		\$3,233.20		
136	→ 10-01-2019	Sports and Leisure Show Booth-SWF		\$937.14		
137	→ 10-09-2019	SaskTrust Unspent Funds		\$633.00		
138	→ 10-16-2019	Telephone Service-SaskTel		\$56.14		
139	→ 10-16-2019	Buddylines-Diver Magazine		\$324.70		
	→ 10-31-2019	Diver Days-TBSC Fees			\$270.00	
	→ 10-31-2019	Diver Days-TBSC Meals Green Fees Cart				\$235.00
	→ 10-31-2019	Diver Days-TBSC Advertising				\$35.00
	→ 10-31-2019	Youth Diver-TBSC Fees			\$270.00	
	→ 10-31-2019	Youth Diver-TBSC Facility				\$124.20
	→ 10-31-2019	Youth Diver-TBSC Honorarium				\$75.00
	→ 10-31-2019	Youth Diver-TBSC Advertising				\$10.80
	→ 10-31-2019	Youth Diver-TBSC Materials				\$60.00
	→ 10-31-2019	BE A Diver-TBSC Fees			\$1,057.50	
	→ 10-31-2019	BE A Diver-TBSC Equipment Rental				\$400.00
	→ 10-31-2019	BE A Diver-TBSC Honorarium				\$520.00
	→ 10-31-2019	BE A Diver-TBSC Meals				\$137.50
	→ 10-31-2019	Booth SPRA Confrence-TBSC Fees			\$791.30	
	→ 10-31-2019	SPRA Confrence-TBSC Facility Rental				\$141.30
	→ 10-31-2019	SPRA Confrence-TBSC Booth Rental				\$350.00
	→ 10-31-2019	SPRA Confrence-TBSC Back Drop Rental				\$50.00
	→ 10-31-2019	SPRA Confrence-TBSC Brochures				\$150.00
	→ 10-31-2019	SPRA Confrence-TBSC Prizes				\$100.00
	→ 10-31-2019	SPRA Confrence-TBSC Fees			\$384.45	
	→ 10-31-2019	SPRA Confrence-TBSC Back Drop Rental				\$49.44
	→ 10-31-2019	SPRA Confrence-TBSC Handouts				\$147.01
	→ 10-31-2019	SPRA Confrence-TBSC Door Prize				\$80.00
	→ 10-31-2019	SPRA Confrence-TBSC Door Travel				\$108.00
	→ 10-31-2019	DIP/Confrence-TBSC Fees			\$2,645.50	
	→ 10-31-2019	DIP/Confrence-TBSC Facility Rental				\$1,128.00
	→ 10-31-2019	DIP/Confrence-TBSC Equipment Rental				\$742.00
	→ 10-31-2019	DIP/Confrence-TBSC Honorarium				\$325.00
	→ 10-31-2019	DIP/Confrence-TBSC Material				\$450.50
	→ 10-31-2019	Service Charge	\$4.00	\$4.00		
	→ 10-31-2019	Month End Totals	\$43,966.09	\$32,375.29	\$5,418.75	\$5,418.75
	→ 10-31-2019	Balances	\$11,590.80		\$0.00	

S.U.C. Executive Meeting

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
November 2019			Chequing		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	11-01-2019	Balance Forward	\$43,966.09	\$32,375.29	\$5,418.75	\$5,418.75
	→ 11-01-2019	Sask Trust 2nd 1/2 Annual Fund Payment	\$34,736.00			
140	→ 11-01-2019	Office Rent November-Dianne Zimmerman		\$350.00		
141	→ 11-01-2019	Executive Assistant Contract-Clifford Lange		\$3,233.20		
142	11-03-2019	Dive Site Enhancement Travel-Clifford Lange		\$160.80		
143		Void				
144		Void				
145	11-03-2019	Diver Days/Special Ini./Diver Alert-TBSC		\$6,147.45		
146	11-03-2019	Youth Diver/Diver Days/Travel-KSSC		\$6,129.00		
147	11-03-2019	Special Initiative Dive Signs-Cliff Adolf		\$1,026.00		
146	11-03-2019	In Province Travel-Clifford Lange		\$100.00		
	→ 10-31-2019	DIP/Travel-TBSC Fees			\$2,520.73	
	→ 10-31-2019	DIP/Travel-TBSC Facility Rental				\$672.45
	→ 10-31-2019	DIP/Travel-TBSC Equipment Rental				\$770.00
	→ 10-31-2019	DIP/Travel-TBSC Honorarium				\$400.00
	→ 10-31-2019	DIP/Travel-TBSC Travel				\$109.35
	→ 10-31-2019	DIP/Travel-TBSC Training Material				\$568.93
	→ 11-03-2019	Diver Days/Youth Diver-KSSC/Proceeds			\$3,670.00	
	→ 11-03-2019	Diver Days/Youth Diver-KSSC/Equip Rental				\$1,240.00
	→ 11-03-2019	Diver Days/Youth Diver-KSSC/Printing				\$120.00
	→ 11-03-2019	Diver Days/Youth Diver-KSSC/Equip Rental				\$620.00
	→ 11-03-2019	Diver Days/Youth Diver-KSSC/Air Fills Stu				\$620.00
	→ 11-03-2019	Diver Days/Youth Diver-KSSC/Air Fills Inst				\$70.00
	→ 11-03-2019	Diver Days/Youth Diver-KSSC/Honorarium				\$1,000.00
	→ 11-03-2019	DIP Sessions/Travel-KSSC/Proceeds			\$2,015.15	
	→ 11-03-2019	DIP Sessions/Travel-KSSC/Facility Rental				\$1,036.55
	→ 11-03-2019	DIP Sessions/Travel-KSSC/Printing				\$3.60
	→ 11-03-2019	DIP Sessions/Travel-KSSC/Equip Rental				\$105.00
	→ 11-03-2019	DIP Sessions/Travel-KSSC/Air Fills Staff				\$210.00
	→ 11-03-2019	DIP Sessions/Travel-KSSC/Air Fills Student				\$60.00
	→ 11-03-2019	DIP Sessions/Travel-KSSC/Honorarium				\$600.00
	→ 11-03-2019	Dive Site Enhance/Travel-KSSC/Proceeds			\$447.40	
	→ 11-03-2019	Dive Site Enhance/Travel-KSSC/Honorarium				\$100.00
	→ 11-03-2019	Dive Site Enhance/Travel-KSSC/Travel				\$347.40
147	11-16-2019	Telephone Service-SaskTel		\$80.04		
	11-30-2019	Service Charge		\$4.00		
	11-30-2019	Month End Totals	\$78,702.09	\$49,605.78	\$14,072.03	\$14,072.03
	11-30-2019	Balances	\$29,096.31		\$0.00	