



Saskatchewan Underwater Council Inc.

Box 7651, Saskatoon, SK S7K 4R4

S.U.C. Executive Meeting
Sunday April 26th, 2019 1:30pm
Zoom Meeting
<https://us02web.zoom.us/j/2139604377>
Meeting ID: 213 960 4377

In attendance:

Brent Burlingham	Sheldon Funk	Tracy Wilson Gerwing
Cliff Adolf	Donovan Onishenko	Fred Cardinal
Brad Nelson	Dennis McCullough	Richard Reed
Justin Rings	Clifford Lange	

1. The zoom meeting was called to order at 1:33pm.
Brad Nelson chaired the meeting.

1. **Minutes** of Sunday November 3rd, 2019

2.1. Errors & Omissions

Tracy requested to have more details in the minutes.

Motion

Fred Cardinal moved to adopt minutes as presented. Seconded by Cliff Adolf.

Carried...

2. **Additions to Agenda**

7.4. Policy and Procedures

7.5. Events-AGM

-July 1, 2020 Canada Day BBQ

-Scuba Swap

-Beach Clean-up Turtle Lake Lodge Beach July 19

-Women's Dive Day Turtle Lake July 19, 2020

-Dive & Dive Attons Lake August 2nd, 2020

2.1. Approval of Agenda

Motion

Cliff Adolf moved to adopt the Agenda as amended. Seconded by Brent Burlingham.

Carried...

3. **Correspondence**

Sask. Parks emailed Cliff Adolf and reported parks access on hold until further notice.

Brad Nelson reported the SUC Facebook page had postings that needed to be removed and users were informed to keep postings civil. A post and a link to the Covid-19 Gov. Sask. Website was also posted to keep readers informed.

4. Reports

Treasurer-Sheldon Funk

Attached
Motion

See attached list of expenses.

Sheldon Funk moved to pay the bills. Seconded by Cliff Adolf.

Carried...

6. Old Business

6.1. Dive Site Enhancement and Dive Signs

Action

Brad Nelson reported that there will be two signs erected. Brad has one sign in his possession and pick up a second sign from Cliff Adolf.

Cliff Adolf will erect another dive site sign this summer; location will be announced soon.

Curtis Temple said the Barracudas will be bolting the sign up as soon as covid-19 restrictions allow.

Brad Nelson will continue collecting the Dive Site information. Cliff Adolf will give Brad Nelson a USB of his sites. Brad will collaborate with Dennis McCullough BSC and KSSC on the existing sites reported on. The dive site information will be tabled to the AGM for an update.

6.2. Sports & Leisure Show Friday March 6th-Sunday March 8th, 2020

Brent Burlingham reported the show was 50% less attendance due to Covid-19. Approximately 8000 people. The display with SUC and the Diving Center looked really good. Have an SUC representative present throughout the show. Brad Nelson had a discussion of only having a SUC Booth. Fred Cardinal said that could be a bad move. Other board members agreed.

6.3. SUC Logo

Action

Brad Nelson discussed the proofs of new SUC Logos. Cliff Adolf suggested to continue to have two divers to represent dive buddies. Brad Nelson will get the designer to add a second diver proof along with the other proofs, email the board with the logos to give the suggestions. To be tabled at the AGM for approval.

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6.1. Honorary Membership

Action

Cliff Adolf discussed Honorary membership. Clifford Lange read from the Bylaws the definition of Honorary members. Cliff Adolf suggested to nominate Curtis Temple as a Family Honorary membership.

Cliff Adolf will in writing nominate Curtis Temple and present it at the AGM for approval. SUC will have a listing on the SUC Facebook and a web page listing the Honorary members and the Biography of the individuals.

6.2. DEMA Membership

Action

Cliff Adolf had a discussion on SUC having a DEMA membership. It is a National show. Cliff Adolf will get details and present the information at the AGM.

7. New Business

7.1. Website design/update lotteries logo-Omni Online

Action

Clifford Lange reported on having the new Sask. Lotteries logo updated on the website refresh the design of the SUC website having a page added for the Dive Site locations added along with the Bio of Honorary members. Clifford Lange will contact Omni Online for a quote. Tracy Wilson Gerwing will assist Clifford Lange to review the website and report what is needed to be updated.

7.2. Strategic Plan 2020

Action

Discussion of the strategic and the Annual Grant 3-year submission need to coincide with each. A committee of Brad Nelson, Cliff Adolf, Dennis McCullough, Tracy Wilson Gerwing and Clifford Lange to compile the 3-year plan and a 3-year grant submission.

7.3. 3-year Annual Grant Application

The 3-year grant submission will be due in October. The 3-year Annual Grant will be for April 1, 2021-March 31, 2024. The Strategic Plan / Annual Grant committee needs to have a final report in September 2020 to have time for on-line submission for October 2020.

7.4. Policy and Procedures

Action

Brad Nelson will digitize the current version of the policy and procedures and Tracy Wilson Gerwing will go through the current documents and compile and produce some new and updated versions.

7.5. Events

Action

Annual General Meeting date discussion. Tracy Wilson Gerwing explained the Covid-19 group in person meeting could be aloud under the criteria with guideline from Gov of Sask. Audit will be finished beginning of June, SPRA Follow up report needs to be done end of June. AGM date will be Sunday June 28th, 2020 11:30am Saskatchewan Polytechnic Saskatoon Campus Idylwyld Drive Lecture Theatre 104. Cliff Adolf will book the room.

Action

Brad Nelson will investigate a scuba swap end of July beginning of August. He will report logistics at the AGM.

Action

Canada Day BBQ July 1st, 2020 will be organized by Brad Nelson, Lake Diefenbaker.

Action

Dennis McCullough reported a beach cleanup at the Turtle Lake Lodge beach on July 19th, 2020.

Action

Dennis McCullough reported Women's Dive Day at the Turtle Lake July 19th, 2020.

Action

Dennis McCullough reported a Drive and Dive August 2nd, 2020 at Attons Lake.

Dennis McCullough had a discussion on membership Drive/retention. Clifford Lange reported on sending out letter mail to those that do not have an email address. The renewal membership was sent email/post mail on the last week of

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March 2020. A follow up will be done end of April.

Brad Nelson informed the board on the cost of Zoom. \$20 per month. A suggestion to use MS Meetings could be another option.

Clifford Lange suggested he would retire June 1, 2021 or 2022. Brad Nelson, Cliff Adolf will work with Clifford Lange on the transition.

6. ADJOURNMENT

Brent Burlingham - meeting adjourned 3:21 pm.

NEXT MEETING– Sunday June 28th, 2020 11:30am Saskatchewan Polytechnic
Saskatoon Campus Idylwyld Drive Lecture Theatre 104

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SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
December 2019						
		Chequing		Account		Club
		Debit	Credit	Debit	Credit	Account
	Date	Description				
	→ 12-01-2019	Balance Forward	\$78,706.09	\$49,627.52	\$14,072.03	\$14,072.03
150	→ 12-01-2019	Office Rent December-Dianne Zimmerman		\$350.00		
151	→	See June 1st, 2019 Out of Order				
152	→	See June 1st, 2019 Out of Order				
153	→ 12-01-2019	Executive Assistant Contract-Clifford Lange		\$3,233.20		
154	→ 12-01-2019	Postage Meter Rental-Pitney Bowes		\$80.29		
155	→ 12-16-2019	Telephone Service-SaskTel		\$77.82		
156	→ 12-17-2019	Toner-Clifford Lange		\$322.08		
157	→ 12-31-2019	Disbursement of Insurance-Aon		\$2,582.50		
	→ 12-31-2019	Service Charge	\$4.00	\$4.00		
	→ 12-31-2019	Month End Totals	\$78,710.09	\$56,277.41	\$14,072.03	\$14,072.03
	→ 12-31-2019	Balances	\$22,432.68		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
January 2020						
		Chequing		Account		Club
		Debit	Credit	Debit	Credit	Account
	Date	Description				
	→ 01-01-2020	Balance Forward	\$78,710.09	\$56,277.41	\$14,072.03	\$14,072.03
158	→ 01-01-2020	Office Rent January-Dianne Zimmerman		\$350.00		
159	→ 01-01-2020	Executive Assistant Contract-Clifford Lange		\$3,233.20		
160	→ 01-16-2020	Telephone Service-SaskTel		\$77.82		
161	→ 01-16-2020	Hosting Website 2020-Omni Online		\$244.20		
162	→ 01-16-2020	Postage Meter Rental-Pitney Bowes		\$12.00		
	→ 01-31-2020	Service Charge	\$4.00	\$4.00		
	→ 01-31-2020	Month End Totals	\$78,714.09	\$60,198.63	\$14,072.03	\$14,072.03
	→ 01-31-2020	Balances	\$18,515.46		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2019 - March 31, 2020						
February 2020						
		Chequing		Account		Club
		Debit	Credit	Debit	Credit	Account
	Date	Description				
	→ 02-01-2020	Balance Forward	\$78,714.09	\$60,198.63	\$14,072.03	\$14,072.03
163	→ 02-09-2020	Office Rent February-Dianne Zimmerman		\$358.00		
164	→ 02-01-2020	Executive Assistant Contract-Clifford Lange		\$3,233.20		
165	→ 02-01-2020	Bitdefender, Paper-Clifford Lange		\$152.52		
166	→ 02-01-2020	Buddylines-Diver Magazine		\$311.71		
167	→ 02-16-2020	Telephone Service-SaskTel		\$77.82		
168	→ 02-16-2020	SPRA Membership		\$55.00		
	→ 02-28-2020	Service Charge	\$4.00	\$4.00		
	→ 02-28-2020	Month End Totals	\$78,718.09	\$64,390.88	\$14,072.03	\$14,072.03
	→ 02-28-2020	Balances	\$14,327.21		\$0.00	

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FISCAL YEAR April 1, 2019 - March 31, 2020						
March 2020			Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	→ 03-01-2020	Balance Forward	\$78,718.09	\$64,390.88	\$14,072.03	\$14,072.03
169	→ 03-01-2020	Office Rent March-Dianne Zimmerman		\$350.00		
170	→ 03-01-2020	Executive Assistant Contract-Clifford Lange		\$3,233.20		
171	→ 03-16-2020	Telephone Service-SaskTel		\$77.82		
172	→ 03-16-2020	Postage Box Rental-Canada Post		\$181.65		
173	→ 03-16-2020	Postage Meter Rental-Pitney Bowes		\$80.29		
174	→ 03-20-2020	Toner HP, Staples-Clifford Lange		\$310.77		
175	→ 03-20-2020	Postage Meter Rental-Pitney Bowes		\$12.00		
176	→ 03-20-2020	Diver Signs, Dive Sites-Brad Nelson		\$1,513.27		
	→ 03-31-2020	Service Charge	\$4.00	\$4.00		
	→ 03-31-2020	Month End Totals	\$78,722.09	\$70,153.88	\$14,072.03	\$14,072.03
	→ 03-31-2020	Balances	\$8,568.21		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2020 - March 31, 2021						
April 2020			Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	→ 04-01-2020	New Fiscal Year 2019-2020 Balance	\$8,568.21	\$0.00	\$0.00	\$0.00
177	→ 04-01-2020	Office Rent May-Dianne Zimmerman		\$350.00		
178	→ 04-01-2020	Executive Assistant Contract-Clifford Lange		\$3,330.20		
	→ 04-01-2020	Sask Trust First 1/2 Annual Fund Payment	\$35,779.00			
	→ 04-04-2020	Deposit Membership	\$201.81			
	→ 04-15-2020	Deposit Membership	\$60.00			
179	→ 04-16-2020	Telephone Service-SaskTel		\$80.04		
180	→ 04-16-2020	Buddylines-Diver Magazine		\$305.22		
	→ 04-22-2020	Deposit Membership	\$65.00			
	→ 04-23-2020	Deposit Membership	\$57.66			
	→ 04-30-2020	Service Charge		\$4.00		
	→ 04-30-2020	Month End Totals	\$44,731.68	\$4,069.46	\$0.00	\$0.00
	→ 04-30-2020	Balances	\$40,662.22		\$0.00	