



# Saskatchewan Underwater Council Inc.

Box 7651, Saskatoon, SK S7K 4R4

## S.U.C. Executive Meeting Sunday August 21<sup>st</sup>, 2016

Scuba Guys Dive Shop

235 High Street West MOOSE JAW (306) 692-7720

### In attendance:

Curtis Temple  
Cliff Adolf  
Jim Dangas

Charles Rigden  
Donovan Onishenko  
Brian Lanktree

Christopher Krahn  
Brent Burlingham  
Clifford Lange

1. The meeting was called to order at 11:35 am.  
Curtis Temple chaired the meeting.

2. **Minutes** of Sunday June 18<sup>th</sup>, 2016

#### 2.1. **Errors & Omissions**

#### Motion

Donovan Onishenko moved to adopt minutes as presented. Seconded by Christopher Krahn. **Carried...**

3. **Additions to Agenda**

#### 3.1. **Approval of Agenda**

#### Motion

Charles Rigden moved to adopt the Agenda as presented. Seconded by Cliff Adolf. **Carried...**

4. **Correspondence**

Discussion of Lovering Lake fatality.

Discussion of ACUC in Canada. Juan Rodriguez ACUC President will review and hire a replacement in charge of Canada.

5. **Reports**

#### **Publications Director-Justin Rings (Absent)**

Buddylines is to be published mid-December with Christmas greeting/New Year's, safety in Diving.

#### **Programs Director-Cliff Adolf**

A report of finished programs and upcoming events/programs. Sports & Leisure Show, addition to hanging banners over booth.

Reviewed of dollars available for SUC/Clubs programs.

**Treasurer-Brent Burlingham**

See attached list of expenses.

Motion

Donovan Onishenko moved to pay the bills. Seconded by Jim Dangas.

Carried...

**Grants Director-Fred Cardinal (Absent)**

A 3% increase of SPRA grant programs for 2017-2018. A request from clubs and individuals for proposals of new and existing programs.

**6. Old Business**

**6.1. Programs and Budget items for grant application 2016-2017**

**6.1.1. Dive Signs**

New signs have been erected.

**6.1.2. Oxygen First Aid Programs**

Programs have been offered and another Oxygen First Aid Program is scheduled for March 18<sup>th</sup>, 2017.

**6.1.3. Tech Diver Programs**

Discussion of Tech Diver Program.

**7. New Business**

**7.1. Grant Application 2017-2018 3% Increase**

Attached

Annual Grant budget for 2017-2018 was presented.

Motion

Curtis Temple moved to accept proposed budget and grant submission for the 2017-2018 fiscal year. Seconded by Christopher Krahn.

Carried...

**8. ADJOURNMENT**

Brian Lanktree - meeting adjourned 1:53pm.

NEXT MEETING—Sunday March 19<sup>th</sup>. 2017 at 11:30am Student Association Office Saskpolytech.

S.U.C. Executive Meeting

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2016 - March 31, 2017						
July 2016						
	Date	Description	Chequing Account		Club Account	
			Debit	Credit	Debit	Credit
	→ 07/01/2016	Balance Forward	\$35,734.17	\$14,375.53	\$0.00	\$0.00
3205	→ 07/01/2016	Office Rent July-Dianne Zimmerman		\$300.00		
3206	→ 07/01/2016	Executive Assistant Contract-Clifford Lange		\$2,863.35		
3207	→ 07/01/2016	Executive Assistant GST-Clifford Lange		\$1,653.82		
	→ 07/08/2016	Deposit Membership	\$620.00			
	→ 07/12/2016	Service Charge-Reverse Charges	\$25.44			
3208	→ 07/14/2016	In Province Travel-Clifford Lange		\$305.60		
3209	→ 07/16/2016	Telephone Service-SaskTel		\$103.65		
3210	→ 07/16/2016	URL Registration-Omni Online		\$242.00		
3211	→ 07/16/2016	CRA Remittance		\$101.75		
	→ 07/29/2016	Service Charge		\$4.22		
	→ 07/31/2016	Month End Totals	\$36,379.61	\$19,949.92	\$0.00	\$0.00
	→ 07/31/2016		\$16,429.69		\$0.00	
SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2016 - March 31, 2017						
August 2016						
	Date	Description	Chequing Account		Club Account	
			Debit	Credit	Debit	Credit
	→ 08/01/2016	Balance Forward	\$36,379.61	\$19,949.92	\$0.00	\$0.00
3212	→ 08/01/2016	Office Rent August-Dianne Zimmerman		\$300.00		
3213	→ 08/01/2016	Executive Assistant Contract-Clifford Lange		\$2,791.35		
	→ 08/02/2016	Sask Trust Second 1/2 Annual Fund Payment	\$31,788.50			
3214	08/18/2016	Postage Meter Rental-Pitney Bowes		\$79.56		
3215	08/18/2016	Microsoft Renewal-Clifford Lange		\$132.30		
3216	08/16/2016	Telephone Service-SaskTel		\$103.65		
3217	08/21/2016	In Province Travel-Clifford Lange		\$288.00		
3218	08/21/2016	In Province Travel-Brent Burlingham		\$180.80		
3219	08/21/2016	In Province Travel-Brent Burlingham		\$180.80		
3220	08/21/2016	Meeting Epense-Scuba Guys' Dive Shop		\$138.88		
	→ 08/31/2016	Dive Into Pool-MJBSC Proceeds			\$1,767.76	
	→ 08/31/2016	Dive Into Pool-MJBSC Facility Rental				\$465.76
	→ 08/31/2016	Dive Into Pool-MJBSC Equipment Rental				\$780.00
	→ 08/31/2016	Dive Into Pool-MJBSC Honorarium				\$500.00
	→ 08/31/2016	Dive Into Pool-MJBC Advertising				\$22.00
	→ 08/31/2016	Youth Diver-MJBSC Proceeds			\$860.00	
	→ 08/31/2016	Youth Diver-MJBSC Equipment Rental				\$450.00
	→ 08/31/2016	Youth Diver-MJBSC Honorarium				\$100.00
	→ 08/31/2016	Youth Diver-MJBSC Travel				\$280.00
	→ 08/31/2016	Youth Diver-MJBSC Advertising				\$15.00
	→ 08/31/2016	Youth Diver-MJBSC Training Material				\$15.00
	→ 08/31/2016	Visual Awareness-MJBSC Proceeds			\$913.20	
	→ 08/31/2016	Visual Awareness-MJBSC Dive Sign				\$491.20
	→ 08/31/2016	Visual Awareness-MJBSC Equipment Rental				\$162.00
	→ 08/31/2016	Visual Awareness-MJBSC Travel				\$260.00
	→ 08/31/2016	Dive Into Pool-SIAC Proceeds			\$1,533.76	
	→ 08/31/2016	Dive Into Pool-SIAC Facility Rental				\$465.76
	→ 08/31/2016	Dive Into Pool-SIAC Equipment Rental				\$750.00
	→ 08/31/2016	Dive Into Pool-SIAC Honorarium				\$300.00
	→ 08/31/2016	Dive Into Pool-SIAC Advertising				\$18.00
	→ 08/31/2016	Service Charge				
	→ 08/31/2016	Month End Totals	\$68,168.11	\$24,145.26	\$5,074.72	\$5,074.72
	→ 08/31/2016	Balances	\$44,022.85		\$0.00	

## Saskatchewan Underwater Council Budget 2017-2018

<b>Saskatchewan Underwater Council Budget 2017-2018</b>					
Income:					
	Operating Capital Membership Fees/Donations			\$26,160.94	
	Participant Fees			\$10,241.83	
	Sask Lotteries Trust Fund			\$65,484.00	<u>\$101,886.77</u>
Expenses:					
Communications					
	Newsletter			\$5,454.00	
	Postage/Courier/Photocopying			\$561.75	
	Web Site			\$3,004.41	\$9,020.16
Organisational Development					
	Board/Comm. Meetings			\$4,957.99	
	Conferences			\$1,299.33	\$6,257.32
Administration					
	Telephone/Fax			\$1,268.22	
	Auditor & Insurance			\$3,802.13	
	Office Rent			\$3,904.64	
	Office Supplies			\$488.57	\$9,463.56
Program Development					
		SUC Budget	Clubs Budget		
	Youth Diver	\$7,183.46	\$2,523.92	\$9,707.38	
	Diver Alert	\$3,900.82	\$1,370.56	\$5,271.38	
	Diver Days	\$4,501.56	\$1,581.63	\$6,083.19	
	Dive In Pool Sessions	\$7,050.96	\$2,477.37	\$9,528.33	
	Southern Seminar	\$2,654.74	\$932.75	\$3,587.49	\$34,177.77
Personnel Services					
				\$34,501.09	
			GST	\$1,725.05	\$36,226.14
Special Initiatives					
		SUC Budget	Clubs Budget		
	Visual Awareness Safety Education Program	\$4,988.94	\$1,752.87		\$6,741.81
					<u>\$101,886.77</u>