



S.U.C. Executive Meeting Sunday March 20th, 2016 Student Association Office Saskpolytech

In attendance:

Curtis Temple	Fred Cardinal	Cliff Adolf
Charles Rigden	Brent Burlingham	Scott Beck
Justin Rings	Donovan Onishenko	Clifford Lange

1. The meeting was called to order at 11:37 am.
Brent Burlingham chaired the meeting.

2. **Minutes** of Sunday November 29th, 2015

2.1. **Errors & Omissions**

Spelling of Hugh Stearn.

Motion

Curtis Temple moved to adopt minutes as amended. Seconded by Fred Cardinal.

Carried...

3. **Additions to Agenda**

3.1. **Approval of Agenda**

Motion

Justin Rings moved to adopt the Agenda as presented. Seconded by Donovan Onishenko.

Carried...

4. **Correspondence**

Non-profit Corporations sent a reminder to file the financial statement before July 31st, 2016.

5. **Reports**

Publications Director-Justin Rings

Buddylines is to be published mid-April, with club schedules and safety in Diving. Announce the Annual General Meeting at the Ponderosa Pine Lodge in Candle Lake on the Fathers Day long weekend, June 18th, 2016.

Treasurer-Scott Beck

See attached list of expenses.

Motion

Scott Beck moved to pay the bills. Seconded by Curtis Temple.

Carried...

Programs Director-Cliff Adolf

A report of upcoming events. Discussion of training programs. Instructor training through Divers Alert Network like the O² Program etc. Prices are being gathered for dive site signs.

Grants Director-Fred Cardinal

A request from clubs and individuals for proposals of new and existing programs.

Old Business

6.1. SPRA Annual Grant Review Committee-SUC

As distributed.

Reviewed and approved.

6.2. Grant Application 2016-2017

The annual grant of \$63,577.00 has been approved.

Visual Awareness Safety Education Program will have Signage at dive sites, DAN Oxygen Provider courses, and Technical Diving Courses.

7. New Business

7.1. Sports & Leisure Show

The attendance had over 17,000 in attendance. Discussion of Sports and Leisure Diver Alert; Diver Awareness; Boater Awareness with banners, memberships, pamphlets at booth.

7.2. Annual General Meeting 2016

The Annual General Meeting will be at the Ponderosa Pine Lodge in Candle Lake on the Fathers Day long weekend, June 18th, 2016 at 7:30pm. Deadline to book rooms is May 31st, 2016.

7. ADJOURNMENT

Curtis Temple - meeting adjourned 12:45 pm.

NEXT MEETING—Sunday June 18th, 2016 at 7:30pm, Ponderosa Pine Lodge in Candle



Saskatchewan Underwater Council Inc.

Box 7651, Saskatoon, SK S7K 4R4

Communication Strategy:

The Saskatchewan Underwater Council promotes and encourages participation throughout Saskatchewan by advertising our programs through our website, buddylines newsletter, posters, and pamphlets, our Member Clubs, Swimming Pools and Lakes. Past experiences and word of mouth from Cadets; Girl Guides; Boy Scouts; Cooperative Youth Program; Public and Catholic Schools throughout Saskatchewan; Space Club Program; Inner City Youth; and from public advertising, fills our programs yearly.

Tracking Mechanism:

Group Name	Contact Person	Phone	Location	Program	Date	Assign Club



Succession plan for recruitment and turnover of SUC Board of Directors:

The Board is accountable for accomplishment of its obligations.

The Board control and inspire the organization through careful establishment of the broadest written policies which reflect the values and perspectives of the communities we serve.

The Board use the expertise of individual member to enhance the ability of the Board as a body, rather than to substitute their individual values for the Board's values.

The Board will monitor and regularly discuss the Board's own process and performance.

Ensure the continuity of its governance capability by retention and development of Board members.

Continuous development will include orientation of the new members to the Board's adopted governance model and periodic Board discussion of governance process through improvement.

Current Board Members, mentoring new Board Members, allows the transition and knowledge of what is needed to fulfill the new position.

Action of the Council:

Currently we have female and male on SUC sub-committees, which grooms them for Board of Directors, when they are ready to let their name stand.

We do not discriminate Sex/Gender, Race/Ethnic Culture.

S.U.C. Executive Meeting

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2015 - March 31, 2016						
December 2015			Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	→ 12/01/2015	Balance Forward	\$63,503.40	\$43,361.67	\$10,405.33	\$10,405.33
3151	→ 12/01/2015	Office Rent December-Dianne Zimmerman		\$300.00		
3152	→ 12/01/2015	Executive Assistant Contract-Clifford Lange		\$2,756.37		
	→ 12/01/2015	Be A Diver Program-TBSC Proceeds			\$4,586.00	
	→ 12/01/2015	Be A Diver Program-TBSC Facility Rental				\$236.00
	→ 12/01/2015	Be A Diver Program-TBSC Equipment Rental				\$3,600.00
	→ 12/01/2015	Be A Diver Program-TBSC Honorarium				\$750.00
	→ 12/01/2015	Dive Into Pool-TBSC Proceeds			\$3,391.47	
	→ 12/01/2015	Dive Into Pool-TBSC Facility Rental				\$736.47
	→ 12/01/2015	Dive Into Pool-TBSC Equipment Rental				\$2,280.00
	→ 12/01/2015	Dive Into Pool-TBSC Honorarium				\$375.00
	→ 12/01/2015	Youth Diver-TBSC Proceeds			\$6,085.00	
	→ 12/01/2015	Youth Diver-TBSC Facility Rental				\$1,810.00
	→ 12/01/2015	Youth Diver-TBSC Equipment Rental				\$3,000.00
	→ 12/01/2015	Youth Diver-TBSC Honorarium				\$1,275.00
3153	→ 12/22/2015	Telephone Service-SaskTel		\$103.65		
	→ 12/31/2015	Service Charge		\$14.00		
	→ 12/31/2015	Month End Totals	\$63,503.40	\$46,535.69	\$24,467.80	\$24,467.80
	→ 12/31/2015	Balances	\$16,967.71		\$0.00	

SASKATCHEWAN UNDERWATER COUNCIL						
FISCAL YEAR April 1, 2015 - March 31, 2016						
January 2016			Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit
	01/01/2016	Balance Forward	\$63,503.40	\$46,535.69	\$24,467.80	\$24,467.80
3154	→ 01/01/2016	Office Rent January-Dianne Zimmerman		\$300.00		
3155	→ 01/01/2016	Executive Assistant Contract-Clifford Lange		\$2,756.37		
3156	→ 01/01/2016	Disbursement of Insurance-Aon		\$2,385.00		
	→ 01/13/2016	Deposit Membership	\$40.00			
	→ 01/13/2016	Deposit Membership	\$760.00			
3157	→ 01/27/2016	Telephone Service-SaskTel		\$103.65		
	→ 01/31/2016	Service Charge		\$8.44		
	→ 01/31/2016	Month End Totals	\$64,303.40	\$52,089.15	\$24,467.80	\$24,467.80
	→ 01/31/2016	Balances	\$12,214.25		\$0.00	

S.U.C. Executive Meeting

SASKATCHEWAN UNDERWATER COUNCIL							
FISCAL YEAR April 1, 2015 - March 31, 2016							
		February 2016		Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit	
	→ 02/01/2016	Balance Forward	\$64,303.40	\$52,089.15	\$24,467.80	\$24,467.80	
3158	→ 02/01/2016	Office Rent February-Dianne Zimmerman		\$300.00			
3159	→ 02/01/2016	Executive Assistant Contract-Clifford Lange		\$2,756.37			
3160	→ 02/22/2016	Telephone Service-SaskTel		\$103.65			
3161	→ 02/22/2016	Buddylines-Diver Magazine		\$306.35			
3162	→ 02/22/2016	Postage Meter Rental-Pitney Bowes		\$79.56			
3163	→ 02/22/2016	Website; Travel; Buddylines-Clifford Lange		\$2,500.00			
	→ 02/23/2016	Deposit	\$1,500.00				
	→ 02/28/2016	Service Charge		\$10.22			
	→ 02/28/2016	Month End Totals	\$65,803.40	\$58,145.30	\$24,467.80	\$24,467.80	
	→ 02/28/2016	Balances	\$7,658.10		\$0.00		

SASKATCHEWAN UNDERWATER COUNCIL							
FISCAL YEAR April 1, 2015 - March 31, 2016							
		March 2016		Chequing Account		Club Account	
	Date	Description	Debit	Credit	Debit	Credit	
	→ 03/01/2016	Balance Forward	\$65,803.40	\$58,145.30	\$24,467.80	\$24,467.80	
3164	→ 03/01/2016	Office Rent March-Dianne Zimmerman		\$300.00			
3165	→ 03/01/2016	Executive Assistant Contract-Clifford Lange		\$2,756.37			
3166	→ 03/20/2016	Postage Box Rental-Canada Post		\$163.80			
3167	→ 03/20/2016	Telephone Service-SaskTel		\$103.65			
3168	→ 03/20/2016	In Province Travel-Clifford Lange		\$332.11			
3169	→ 03/20/2016	In Province Travel-Fred Cardinal		\$246.70			
3170	→ 03/20/2016	In Province Travel-Curtis Temple		\$180.80			
	→ 03/31/2016	Service Charge		\$14.00			
	→ 03/31/2016	Month End Totals	\$65,803.40	\$62,242.73	\$24,467.80	\$24,467.80	
	→ 03/31/2016	Balances	\$3,560.67		\$0.00		